



ST. MARY'S COLLEGE
 200 East Mission Street
 St. Mary's, Kansas 66536
 (785) 437-2471

Rev. Fr. John Fullerton, Rector
Dr. Joseph Strong, Academic Dean

PART-TIME ENROLLMENT APPLICATION

Student: _____
 Last First Initial

A) THIS AGREEMENT IS MADE BETWEEN:

1. *the student listed above,*

Address: _____
 Street _____
 City State/Province Country Zip/Postal code
 Phone: Home:(____) _____ Work:(____) _____ e-mail: _____

2. *and St. Mary's College*

B) COURSES APPLIED FOR

1. *Associate of Arts Degree Courses:* _____ Audit () Credit ()
 _____ Audit () Credit ()
 2. *Catholic Teacher Preparation Program Courses:*
 _____ Audit () Credit ()
 _____ Audit () Credit ()

C) ACADEMIC HISTORY

High School Name/Location Diploma (Y/N) Dates of Attendance

Standardized Test Scores: SAT _____ ACT _____ OTHER (GRE/LSAT/MCAT, etc) _____

College Name/Location Degree or Certificate Dates of Attendance

D) TRANSCRIPTS AND PREREQUISITES

1. **Transcripts:** Students enrolling for credit must provide High School and College transcripts.

2. **Prerequisites:** The following courses require prerequisite study. All students interested in enrolling in the following courses must provide transcripts as proof of prerequisite study:

1st-year courses: LAT 121, MAT 121; **ALL** second semester courses

2nd-year courses: LAT 201, PHY 201, THE 201

ALL second semester courses **EXCEPT** HIS 202

3rd and 4th-year: **ALL** courses

E) FEES AND PAYMENTS* (*All fees are due in full September 1st, 2010*)

Enrollment processing fee (non-refundable): \$50

Per-credit fee: \$150

Auditing fee (per semester): \$200

**other course specific fees may apply*

F) TERMINATION AND CANCELLATION OF ENROLLMENT

1. *The Rector retains discretionary rights over enrollment at all times*

2. *Students will face termination of enrollment who fail*

a) to behave in accordance with the requirements set forth in the Catalog under "Rules and Decorum"

b) to pay all fees in full by September 1, 2010

c) to maintain a minimum 2.0 cumulative Grade Point Average

3. *Refunds*

a) In the case of withdrawal, the College will issue prorated refunds of pre-paid tuition based on the number of days remaining in the semester as stipulated in the academic calendar.

b) The Application Fee is non-refundable.

c) The College will not issue refunds until the student has returned all library materials and all other materials lent to the student by the College, or in the case of unpaid non-refundable fees.

G) POSTPONEMENT OF CLASS START AND CANCELLATIONS

1. *Postponement*

If unanticipated circumstances necessitate a delay in the start of classes, the College will resume classes as soon as soon as practically possible. In the event of such a delay, the student may withdraw in accordance with the terms described above.

2. *Cancellations*

This contract covers the entirety of the semester course enrolled for, not necessarily the total number of weeks of instruction indicated on the Academic Calendar. The College will not issue partial refunds for unforeseen class cancellations.

H) TERMS OF THE CONTRACT

By signing, the student acknowledges having received, read, and understood the contract and agrees

a) to be enrolled in St. Mary's College during the 2010-2011 academic year, and that acceptance and enrollment remains at the sole discretion of the Rector.

b) to pay the tuition and fees as outlined in this agreement.

c) that financial agreements rely solely on this written contract.

d) that no changes may be made to this contract without written consent of the Rector.

e) that the contract takes effect upon execution by St. Mary's College.

Signature: _____ Date: _____ Received: _____